



Constitution

1 Name of Club

The Club will be called **Barton Hockey Club** (hereinafter referred to as the Club). **Barton Hockey Club** will be affiliated to England Hockey, and whichever local Hockey Associations are required in order to provide competitive hockey for its membership.

2 Aims and Objectives

The aims and objectives of the Club will be:

- To offer coaching and competitive opportunities in Hockey;
- To promote the Club within the local community and Hockey;
- To ensure a duty of care to all members of the Club;
- To provide all its services in a way that is fair to everyone;
- To ensure all present and future members receive fair and equal treatment.

3 Membership

- a) Membership of the Club is open to anyone interested in promoting, coaching, volunteering or participating in Hockey, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- b) The membership shall consist of the following categories:
 - Full member – players who represent the Club in senior matches;
 - Junior member – U18 players who only engage in training, junior tournaments or Badgers games;
 - Associate member – supporters, volunteers or parents/guardians of Junior members;
 - Life member – has all membership entitlements but with no obligation to pay any membership fees.
- c) All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept these regulations and codes of practice that the Club has adopted.
- d) Full members will pay membership fees, as determined at the Annual General Meeting.
- e) Individuals shall not be eligible to take part in the business of the Club, vote at General meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club Committee.

4 Sports Equity

- a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.
- b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- d) All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- e) The Club will deal with any incidence of discriminatory behaviour seriously, according to Club disciplinary procedures.

5 Committee

- a) The affairs of the Club shall be conducted by a Committee which shall consist of the President, the Officers of the Club (Chair, Treasurer, Secretary, Club Captain and Welfare Officer) and up to 15 other ordinary Committee members.
- b) All Committee members must be members of the Club, and all shall be elected at the Annual General Meeting.
- c) If required, the Committee shall also elect a Vice Chair from among its members.
- d) The term of office shall be for one year, and members shall be eligible for re-election.
- e) If any Committee position should remain or become vacant after such an election, the Committee shall have the power to fill the vacancy until the next Annual General Meeting.
- f) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the Club.
- g) The Committee will be responsible for proposing additions to the list of Life Members, for endorsement at the next Annual General Meeting.
- h) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- i) The Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/Constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- j) The Committee meetings will be convened by the Secretary of the Club, with at least one week's notice, and be held no less than 5 times per year.
- k) Only the posts listed in (a) will have the right to vote at Committee meetings.
- l) The Chair of the meeting shall hold a deliberative as well as a casting vote at Committee meetings.
- m) The quorum required for business to be agreed at Management Committee meetings will be 5.

6 Finances

- a) The Club Treasurer will be responsible for the finances of the Club.
- b) All Club monies will be banked in an account held in the name of the Club.
- c) The current Bank Mandate will define the requirements for authorising the expenditure of funds from the Club's bank account.
- d) The financial year of the Club will run from 1st May and end on 30th April.
- e) A statement of the Club's current financial position will be presented by the Treasurer at each Committee meeting.
- f) A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

7 Annual General Meetings and Extraordinary General Meetings

- a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- b) The Club shall hold the Annual General Meeting (AGM) in the month of May to:
 - Approve the minutes of the previous year's AGM;
 - Receive reports from the President, Chair and Secretary;
 - Receive a report from the Treasurer and approve the Annual Accounts;
 - Elect the President, Officers and ordinary Committee members;
 - Agree the membership fees for the following year;
 - Agree any additions to the list of Life Members;
 - Consider any proposed changes to the Constitution;
 - Deal with other relevant business.
- c) Notice of the AGM will be given by the Club Secretary with at least 14 days' notice to be given to all members.
- d) Nominations for President, Officers and ordinary Committee members must be sent to the Secretary at least 7 days prior to the AGM. No nominations will be accepted at the AGM unless vacancies still exist for which nominations have not been received.
- e) Proposed changes to the Constitution shall be sent to the Secretary prior to the AGM, who shall circulate them at least 7 days before an AGM.
- f) All members (except Junior members) have the right to vote at the AGM.
- g) The quorum for AGMs will be 8.
- h) The President shall have the casting vote at General meetings. In the absence of the President, the Chair of the meeting will have the casting vote.
- i) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 15 members of the Club. The Committee shall also have the power to call an EGM by decision of a simple majority of the Committee members.
- j) All EGM procedures shall follow those outlined above for AGMs.

8 Amendments to the Constitution

The Constitution may be changed through agreement by majority vote at an AGM or EGM, providing due notice in writing is given to all members stating the proposed amendments to the Constitution.

9 Discipline and appeals

- a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.
- b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
- c) The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.
- d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
- e) There will be the right of appeal to the Management Committee following disciplinary action being announced. The Committee should consider the appeal within 7 days of the Secretary receiving the appeal.

10 Dissolution

- a) A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of the membership.
- b) In the event of dissolution, all debts should be cleared with any Club funds. Any assets of the Club that remain following this will be donated to a Club/organisation with similar objectives, to be decided by the Committee at the time of dissolution.

11 Declaration

Barton Hockey Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members. This Constitution repeals and replaces all previous Constitutions of **Barton Hockey Club**.

Name	Sue Welch	Position	Chair
Sign	<i>Sue Welch</i>	Date	22 May 2018

Name	Graham Hesketh	Position	Treasurer
Sign	<i>Graham Hesketh</i>	Date	22 May 2018